



illumeo

Mastering

Board of Directors Certification

A comprehensive Certification program for Mastering Board of Directors Participation

If you are on a board, contemplating joining a board, responsible for running a board, managing board members and volunteers, or a staff member supporting your board of directors, this series is for you.

You will learn about many different types of boards and what typical responsibilities of board members are in each. There is information geared to help you enhance your skills to become more effective – and how to manage others on your board.

Since some boards rely far more heavily on volunteers doing part of the work there is helpful information about managing volunteers – which of course also applies to getting the best out of paid workers.

When it is your turn to be the Chair of the Board – or of a committee of the board, you will have acquired techniques that make managing people and meetings so much more effective than the manner in which they are typically handled.

And, of course, there is always the need for money – and we offer you a series of techniques for raising money through activities, solicitations and grants.

Our object is to provide you with as much valuable information as possible in this series – but to also afford you the opportunity of developing additional skills in relevant areas.

Certification Details

- ✓ Contains: **10 Courses**
- ✓ Duration: **12 hours**
- ✓ Credits: **4 PDC credits** for SHRM and **3 CEU credits** HRCI certifications
- ✓ Cost: **\$399 (for subscribers)**
- ✓ To learn more visit <https://www.illumeo.com/curriculum/mastering-board-directors-participation>



Instructor: ArLyne Diamond, Ph.D., Author, Consultant

An internationally recognized Leadership, Management, Professional Development and O-D consultant specializing in people and processes in the workplace, from small businesses to the largest enterprise leaders.

See next page for certification syllabus information...

Mastering Board of Directors Certification – 10 Courses

1. Types of Boards and Expected Level of Participation in Each
2. Integrating and Training Your Board Member
3. Assertiveness Skills for Executives, Managers and HR Professionals
4. Preparing to Be on a Board
5. Board Participation
6. Creating Rewards and Recognitions that Get You What You Want to Achieve
7. Volunteers Working Together
8. Group Decision Making and Problem Solving
9. Management of Meetings, Committees and Boards
10. Raising Funds: Investments – Donations – Events – Grants

Illumeo

The leading online provider of professional development solutions for organizations, Illumeo helps corporate professionals work together to build the skills and capabilities that help everyone be an expert at their job.

Vital Statistics

- Founded in **2009**
- **1,000,000+** hours of instruction delivered
- **1,200+** On Demand Courses:
- **6,000+** Video Lessons
- **Two dozen+** CPE varieties

This in-depth certificate program prepares you for Mastering Board of Directors in the 21st Century!